

EMPLOYEE INFORMATION SHEET

(Please Print)

Worksite Company _____

Employee Name _____
(Last name first)

Street Address _____

City _____ **State** _____ **Zip** _____

Home Phone _____ **Cell Phone** _____

Email Address _____

Date of Birth _____ **Sex** _____ **SS#** _____

Date of Hire _____ **Position** _____

Worksite Employer _____

Placement (temp, temp-perm, perm) _____

Salary (Hrly, Salaried, Annual) \$ _____

Emergency Contact _____

Relationship _____

Primary Phone # _____ **2nd Phone** _____